

and it was good... St Michael's Art Show

Saturday 10th September 2011 - 11am-4pm

Sunday 11th September 2011 - 12pm-3pm

Exhibition Form

2 copies required - 1 for St Michael's, 1 for you

Thankyou for participating in the St Michael's art show

There are some details that will make it easier for us to work out the logistics of such an endeavour.

Please submit your expression of interest to the organisers by **Sunday Sept 4th**. Your Exhibition

Form can be entered by email before Friday 9th September or printed in full and handed to the organisers when works are submitted.

Date			
Artist name			
Artist address			
email		contact phone	

No. of piece	Work details - title, size and display type	For Sale (price) / NFS	Received by St M's
1			
2			
3			
4			
5			
6			

These works were delivered to St Michael's North Carlton for exhibit on Saturday 10th & Sunday 11th September 2011.

A receipt for each work has been received by me.

I understand that prices for work to be sold have been set by me, the artist, and are inclusive of GST.

I understand that I am responsible for GST requirements in relation to the sale of work.

I understand that I am responsible for sale of works and collection of sale proceeds. I acknowledge that sales assistance will not be provided by St Michael's without prior agreement.

Insurance: NOTE CHANGE IN CONDITIONS FROM PRIOR YEARS

Art work at the two (2) day exhibition will be covered by the Diocesan insurance policy for risks which are our responsibility - fire, theft etc. Works will be covered from the time they are delivered to the church to the time they are collected.

This information has been confirmed by the organizing committee with

Risk Management and Insurance Department, Anglican Diocese of Melbourne

209 Flinders Lane, MELBOURNE VIC 3000 Ph: 03 9653 4229 Fax: 03 9653 4268

[Email: afong@melbourne.anglican.com.au](mailto:afong@melbourne.anglican.com.au)

All reasonable care will be taken with exhibits but no responsibility is accepted for loss or damage caused to, or by, an exhibit.

Collection - I will arrange for collection of displayed work not sold after the close of the exhibition, between 3pm and 4pm on Sunday 11th September 2011.

I have read the above conditions of entry and acknowledge my understanding and acceptance of them.

signature of artist (email from artist's confirmed email address also accepted)

Information you need to know

Retained by artist

Selling

Artists will be able to both display and sell their works at the show.

St Michael's does not intend to charge a fee or commission for displaying works.

If you need space for portfolio discussion and business card display please let us know.

If you need assistance selling works because you can't attend for the whole show, advance notice will be required.

Items

The maximum number of items for display will be **6** per artist.

If you would like to display more than this please let the organizers know (eg. you're displaying/selling jewellery). If you have large items or special installation requirements please let us know in advance.

Security

St Michael's have undertaken to ensure the premises are secured from the time of delivery of works to the end of the show. Works can be delivered to St Michael's from 6pm to 8pm on Friday 9th September or from 9am to 10am on Saturday 10th September.

Insurance

St Michael's have made arrangements with the Diocese of Melbourne for works to be covered under our insurance policy for risks which are our responsibility. Details are outlined on the Exhibition Form

Advertising

St Michael's will undertake local advertising of the event.

If there are specific people you would like us to make aware of the event and invite to attend please let us know.

Refreshments

St Michael's will run a café in the glass foyer on the Saturday and a barbecue on the lawns on Sunday.

The show is intended as a celebration of talents of both professional and amateur artists and crafts people.

Thank you for sharing the fruits of your creativity with us.

If you have any questions, please contact St Michael's on **office@stmichaelsnc.org.au**

organizers: Dianne Shay email shay.dianne@gmail.com m: 0414 793 510