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| Date: |  Sunday 10 April 2016 @ 12:30pm at Vicarage |
| Attendees: | Su Hsien Kuan, Steve Webster, Julian McCoy, Hannah Craven, Bethany Allen, Peter Alsen, Shelley Knight, Lawrie Smith, Leanne McCoy |
| Apologies: | Franco di Stefano, Cindy Shay |
| Purpose: | Make decisions or advance ideas re the vision/action plan for the parishWardens ReportAttend to some new items of ministry |
| Chairperson: | Su-Hsien Kuan | Secretariat:  | Shelley Knight |

| **Item** | **Topic** | **Resolutions** | **Actions** | **Due Date** |
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| 1. | Welcome, prayers & lunch | NA | NA |  |
| 2. | Wardens Report* Summary
* Professional Standards & Risk Assessment (SW)
 | SHK tabled the Warden’s report based on their meeting dated 02/04/2016. In summary, the agreed actions were:- Cindy to draft the half-year financial report to the congregation.- Re parish boundaries issue Warden believed the best mean to address the issue was for Cindy, being a parishioner, to put her complaint in writing to the Diocease about the lack of strategy.- Steve’s tenure at SMNC would enter its 10th year by Oct16 and the due process to follow to review the extension of his tenure.- Other items being discussed were:* quotation for a heater;
* playgroup cupboards;
* ants in the hall rental kitchen; and
* Compliance discussion.
 | SW to provide quotations for heater replacement and playgroup cupboards to JMC for cashflow assessment.SW to circulate our compliance reports to PC for information. The reports re risk management in the property; professional standards (e.g. police check). In the reports there were items listed as priorities for maintenance. |  |
| 3. | Mid Year Finance Report & present draft communications for review (JM&CS) | SHK to circulate Cindy’s draft financial update to PC. | SHK requested PC to provide feedback to draft financial update by next Thursday 14/04/2016 to Cindy. |  |
| 4 | Vision update (SW) | SW tabled vision action plan discussion paper.The focus was on nurturing Christian growth. Some areas of discussion were:Connect:* walking group (offsite and unbranded)
* dinner group (offsite and unbranded)
* movie group (offsite and branded)

Nurture:* small groups (offsite and branded)
* basis of equipment through connections with other christians
* community / interest focus connectiveness
	+ geographically
	+ work
	+ playgroup
	+ schools
* mixed economy
* challenge of this type of nurturing is how to care these groups.

Critical care:* those who are not mobile have teams of people that care for them.

Staffing requirements to support the tabled action plan were discussed, including possibility of FT curate in 2016/2017; and the termination PT youth leader’s role in Jun16.PC agreed to release an interim statement of progress and what we are doing in 2016. | Provide feedback to SW on what we thought should be in 2016 by Friday 15/04/2016. |  |
| 5 | Other matters? | Nil |  |  |
| 6 | Next meeting and close | Tuesday 10 May 2016 at 7:30pm. |  |  |