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| Date: | Sunday 10 April 2016 @ 12:30pm at Vicarage | | |
| Attendees: | Su Hsien Kuan, Steve Webster, Julian McCoy, Hannah Craven, Bethany Allen, Peter Alsen, Shelley Knight, Lawrie Smith, Leanne McCoy | | |
| Apologies: | Franco di Stefano, Cindy Shay | | |
| Purpose: | Make decisions or advance ideas re the vision/action plan for the parish  Wardens Report  Attend to some new items of ministry | | |
| Chairperson: | Su-Hsien Kuan | Secretariat: | Shelley Knight |

| **Item** | **Topic** | **Resolutions** | **Actions** | **Due Date** |
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| 1. | Welcome, prayers & lunch | NA | NA |  |
| 2. | Wardens Report   * Summary * Professional Standards & Risk Assessment (SW) | SHK tabled the Warden’s report based on their meeting dated 02/04/2016. In summary, the agreed actions were:  - Cindy to draft the half-year financial report to the congregation.  - Re parish boundaries issue Warden believed the best mean to address the issue was for Cindy, being a parishioner, to put her complaint in writing to the Diocease about the lack of strategy.  - Steve’s tenure at SMNC would enter its 10th year by Oct16 and the due process to follow to review the extension of his tenure.  - Other items being discussed were:   * quotation for a heater; * playgroup cupboards; * ants in the hall rental kitchen; and * Compliance discussion. | SW to provide quotations for heater replacement and playgroup cupboards to JMC for cashflow assessment.  SW to circulate our compliance reports to PC for information. The reports re risk management in the property; professional standards (e.g. police check). In the reports there were items listed as priorities for maintenance. |  |
| 3. | Mid Year Finance Report & present draft communications for review (JM&CS) | SHK to circulate Cindy’s draft financial update to PC. | SHK requested PC to provide feedback to draft financial update by next Thursday 14/04/2016 to Cindy. |  |
| 4 | Vision update (SW) | SW tabled vision action plan discussion paper.  The focus was on nurturing Christian growth. Some areas of discussion were:  Connect:   * walking group (offsite and unbranded) * dinner group (offsite and unbranded) * movie group (offsite and branded)   Nurture:   * small groups (offsite and branded) * basis of equipment through connections with other christians * community / interest focus connectiveness   + geographically   + work   + playgroup   + schools * mixed economy * challenge of this type of nurturing is how to care these groups.   Critical care:   * those who are not mobile have teams of people that care for them.   Staffing requirements to support the tabled action plan were discussed, including possibility of FT curate in 2016/2017; and the termination PT youth leader’s role in Jun16.  PC agreed to release an interim statement of progress and what we are doing in 2016. | Provide feedback to SW on what we thought should be in 2016 by Friday 15/04/2016. |  |
| 5 | Other matters? | Nil |  |  |
| 6 | Next meeting and close | Tuesday 10 May 2016 at 7:30pm. |  |  |