

St Michael's Annual Meeting 2017

Tuesday November 14



Meeting convened 7:30pm

Meeting chaired by the Vicar, The Reverend Steve Webster

1. Introduction

(19:30) Welcome (SW)

- Prayer, praise, worship, testimonies

(19:35) Songs of praise are sung – Hannah Craven (This is Amazing Grace & Come Thou Fount)

(19:40) Intro (SW)

- A reading from the Letter to the Hebrews, chapter 1 and an encouragement to keep Christ and God's mission through Him at the top of our priorities.
- Prayer said for the meeting.

(19:45) A few moments spent talking in small groups about something you're thankful for in the past year.

(19:50) Roaming Mic: Thankfulness, involvement at SMNC in the last year, reflections on things that happen outside of Sundays

- Hannah Craven – Praise God for the Reconciliation Action Plan Launch. Thanks to the Reconciliation Action Group of 2016/17 for all their work.
 - Presence of the Archbishop and Aunty Di Kerr at the recent launch
 - More than tokenism
- Audrey Lile – Heartfelt thanks to Roslyn Loader as she transitions from general pastoral worker role to a more focussed and more limited role.
 - Pastoral care work over many years
 - Steve - Official thanks will be given later in the meeting
- Noelene Horton – thanks to the whole community contributions to SMNC
 - The 'invisibility' of leaders.
 - Multi-faceted contributions of the community.
- Grant Mackenzie – thanks for Steve's involvement in the book group Grant leads
 - The ability to discuss his role as a minister in a nuanced and culturally sensitive way
- Sharyn Young – thanks for health care available to us in Australia. Particularly in regards to her and John's recent medical needs, and for those who prayed and supported them

2. Minutes of previous annual meeting presented – SW

(19:50)

- Previous meeting held October 11, 2016

- Motion: that the minutes from the 2016 Annual Meeting be received as a true and accurate record.
- Moved by: Roslyn Loader
- Second: Dianne Shay
- Further Comments: None
- Result: Carried

Annual Reports and previous minutes available online

Contact directories are available in hard copy tonight or by request

(19:50) Clipboard recording attendance is passed around – attendance recorded here at end of night

Present:

- Mary Ann Lyttle
- Noelene Horton
- Christine Hayward
- Su-Hsien Kuan
- Catherine Merry
- Fred Batterton
- Suse
- Penne Webster
- Julian McCoy
- Peter Summers
- Katya Wagner
- Dianne Shay
- Beth Allen
- Janette Allen
- Marilyn DiStefano
- Sharyn Young
- Emilie Franklin
- Grant MacKenzie
- Jack Verdins
- Barry McGaw
- Hilary Toppin
- Roslyn Loader
- Lawrence Davis
- Audrey Lile
- Bob Lile
- Chris Reynolds
- Andrew Allen
- Luis Gonzalez
- Kenya Kala
- Cathy Wilson
- Steven Webster
- Josh Glover

Apologies:

- Chris Ward
- Ann-Michel Greenwood
- Melanie Moore
- Russell Moore
- Cindy Shay
- Hannah Young
- Diana Summers
- David Wagner
- Jacqui Wagner
- Barb Sterner
- Franco DiStefano
- John Young
- Di Appleby
- Nicola Reynolds
- Peter Alsen
- Carolyn Alsen
- Gillian Baker

3. Parish electoral roll – SW

Steve Webster submits parish electoral roll

Motion: That the latest version of parish directory be received as the electoral roll for tonight's proceeding. This is available for members to check tonight.

- Moved by: Roslyn Loader
- Second: Dianne Shay
- Further Comments: None
- Result: Carried

4. Annual report

(19:55)

Vicar's Report – Steve Webster

- Vicar makes a few general comments, all can read the full report online or in hardcopy
- Comments:
 - At the end of 2016, it was decided by the Diocese that after 10 years of a vicar being employed an incumbency committee is elected to determine if the vicar is to stay.
 - Chris Ward and Dianne Shay were nominated and therefore duly appointed as there were only two vacancies.
 - The vicar requested to stay for another 5 years. The incumbency committee approved this request.
 - Steve will be around for another 5 years and is "happy to do so". A letter from the Archbishop to confirm.
 - Hannah Craven – Assistant Curate

- Has been taking a significant load of preaching and pastoral ministry
 - Coordinating Children's ministry.
 - Team Meeting
 - Members: Steve Webster, Hannah Craven, Chris Appleby, Roslyn Loader, Hilary Toppin, Ann-Michel Greenwood, Greg Davies
 - Meet fortnightly
 - Focus is on operational needs week to week
 - Thankful for their commitment and work
 - A "community within the community"
 - Helping the parish council and Vicar to keep our church on track with the vision/action plan and sharing the pastoral load
 - Roslyn Loader
 - More than 15 years as Authorised Lay Minister
 - Thankfulness for Pastoral Care role
 - Her role has been re-defined to limit her responsibilities for pastoral care, and focus her attention on role of missions sec. and development of Everyday Church ministries. This will assist in scaling back Roslyn's hours of voluntary ministry time at her request
 - Hospitality is a key area of St Michael's that has grown in no small part due to Roslyn's influence and leadership
 - A gift voucher and bunch of flowers was presented as a sign of the parish's thankfulness at this time of transition.

(20:05) General discussion of reports

- Su-Hsien – Parish Council Report
 - May seem that the Parish Council is quiet, but act on behalf of congregation to give feedback and engage with the vicar in strategic planning.
 - Many may not know who the councillors are
 - Present Parish Council members at the meeting asked to stand: Chris Reynolds, Bill Toppin, Bethany Allen, Julian McCoy
 - Seeking to communicate more on what happens in the monthly meetings.
 - Through notes in the bulletin, minutes posted on website giving people the opportunity to respond
 - Key areas of Discussion
 - OHS
 - OHS incidence reports
 - Duty of care for people and groups using premises
 - Serving and financially supporting the surrounding community
 - About 6.5% of money to organisations selected annually by Parish Council (a subcommittee of Parish Council recommends who to give money to)

- 2017 saw conversations about whether it was appropriate to exclude ASRC from the financial giving since they now receive a wider base of support and St Michael's gives in other ways. There was respectful and rigorous debate on both sides of this decision.
 - PC resolved to reduce the contribution to ASRC from 10% to 5% of the mission giving instead of removing from list after acknowledging the important work needing continued support
 - Budget
 - Review is undertaken every 2 months
 - Work with Steve on how to allocate spending as year unfolds
 - Give thanks for Julian McCoy, treasurer – blessed with a continuation of good treasurers over the years
- Chris Reynolds – Warden Report
 - Major Project: New Perimeter Fence
 - Acknowledge Chris Ward and other volunteers and donors in the past for previous fence, the work that went into it and the role it played.
 - Significant grant received from the J.M. Smith Trust and from a generous parishioner
 - Covered almost the whole cost of the project
 - Saw the St Michael's community band together through a few successful working bees.
 - Acknowledge and thank John Sewell for acting as project manager with Chris Reynolds and spending many hours on site
 - Also thanks to all who put in extra hours affixing pickets and painting, including: Jack Verdins, Greg Davies, Cindy Shay, and Peter and Diana Summers.
- Suzy Davies – Market Report
 - Original vision statements and goals were developed by Steve W and Suzy D and presented to Parish Council early in 2017
 - Market was held in November 2017
 - Beautiful Day for the market
 - Great stalls, good interactions, good use of our grounds and hall
 - In particular, the central gazebo provided a place for conversations to happen.
 - Not about profit making
 - Took \$800
 - An opportunity to advertise for the stall holders with the net gains
 - 2 more markets proposed
 - May 2018, November 2018
 - Potential for a team to support with advertising and rostering.
 - "Community Market" – a good name, captures the ethos.

5. Finance Report

(20:25)

- Julian McCoy
 - Operated at a surplus of >\$30,000
 - Achieved aims from 2016:
 1. Increase direct giving
 - Increased by 18% - \$ 29,000
 2. Cover shortfall of \$24,000
 - Achieved mainly through one-off gifts from Dec 2016 to Feb 2017
 3. Increase Hall Hire
 - Increased by \$10,000 in 2017
 - Ministry Expenses costs above budget
 - Employment and Utilities were two of the areas where costs were more than estimated.
 - Maintenance costs below budget.
 - St Michaels is in a healthy financial position – cash above the \$40,000 recommended minimum cash reserves
 - The balance of outstanding bank load for the glass foyer has been reduced and stands at \$35000, and will be fully paid off by 2020.

6. Budget 2017/2018

(20:30)

- Julian McCoy
 - Budget adopted at final Parish Council meeting
 - Expected income of \$230,000 for this financial year.
 - Expected 3% increase in outgoings
 - Diocese contributions (assessment) will increase
 - Increasing utilities costs
 - Difficult to estimate maintenance items likely e.g. roofing/guttering needs
 - Question – Dianne Shay
 - “Have we exceeded a budget to now require an audit?”
 - Treasurer thought not but needs to check now as a result of uncertainty.
 - Action: Treasurer to check with diocese whether professional audit is required.
 - Action: Wardens to discuss whether professional auditors are required.
 - If not, Ian Jungwirth has offered and the meeting accepted Ian’s appointment as “auditor” if provision is permitted by diocese.
- Steve Webster (20:30)
 - Kerryn McCowan is our new paid bookkeeper and paymaster, replacing the now retired Ray Lenthall.
 - Transition underway from MYOB software to online book-keeping with Xero.

7. General comments from writers of reports – no comments
(20:30)

8. Parish Council 2017 Nominations - SW
(20:30)

- 2017 PC duly appointed, no election required:
 - Peter Alsen
 - Katya Wagner
 - Jack Verdins
 - Peter Summers
 - Mary-ann Lyttle
 - Gillian Baker
 - John Sewell
 - Barry McGaw
 - Emilie Franklin (vicar's appointment)
 - Julian McCoy

 - Su-Hsien Kuan (warden)
 - Chris Reynolds (warden)

- Thanks to councillors no longer offering for service: Ann-Michel Greenwood, Jacob Edmonds, Bethany Allen, Bill Toppin and S.
- Question – Hannah Craven
 - “Will a third warden be appointed?”
 - Answer (Steve): The vicar is willing to, but there is no one offering or available at present

9. Incumbency Committee 2017
(20:35)

- Steve Webster
 - Dianne Shay and Chris Ward duly appointed, no election required
 - Synod Representatives are Dianne Shay and Tony Jones and these appointments are not made at annual meetings but on a cycle of 3 years with elections called by the Archbishop.

10. General questions and comments
(20:35)

- Barry McGaw – What are Hannah Craven's thoughts for her future at St Michael's?
 - Steve Webster – Provision is made in our vision/action plan and budgeting to support a half-time assistant curate to February 2019
- Grant MacKenzie – Praise and affirm our Ministers Steve and Hannah.
- Peter Summers – What is the report on the final page of the annual report?
 - Steve Webster – The summary of the National Church Life Survey Results from the survey undertaken in 2016 in association with the national census

- Sophisticated data communicator of church attendance.
- There is an extensive report available for those who would like to see.
- Action: Is there anything to come out of the summary? Parish Council to assess the survey and its implications
- Andrew Allen – Can we have a final song from Hannah Craven?

11. Conclusion

(20:40)

- Steve Webster – thanks for coming along.
- Hannah Craven leads singing – Amazing Grace.
- The Grace is said by the whole congregation standing.

Meeting concluded at 20:45