# St Michaels Parish Council Meeting

## Date: Tuesday 20th July 2021

Attendees: Steve, John, Mary Ann, Barbara, Margery Anne, Jack, Emilie, Katja, Peter

Apologies: none

Chair Margery Anne

1. Acknowledgement of Country

Welcome and prayers

Minute taker: Mary Ann

1. Matters arising from previous minutes

Minutes accepted- John, Jack

1. Vicars report circulated prior to meeting
2. Finance report - Peter circulated several updates and versions of forward estimates of finances prior to the meeting. It was identified that we may have a possible ‘surplus’ arising from the Job Keeper support provided by government during the 2020/21 financial year. Discussion followed with ideas proposed to ‘quarantine’ some funds and present ways in which this may be used to forward our mission. It was agreed that next month the budget figures will be refined to discuss and vote on.

Staffing was discussed with the resignation of Emma, and Kim’s contract coming up for renewal in September. Steve said that Catherine W has some time available to assist in the office currently, and he would like to offer her some hours until the more permanent replacement for Emma is agreed following further budget discussions. It was agreed that Steve go ahead with this proposal.

Further discussion took place on Kim’s position and extension to at least May 2022, her anniversary of three years with St Michaels.

**Motion** passed: that Kim’s contract as Assistant Minister be extended to May 23rd 2022. (noted Peter will provide budget figures at next meeting.) Moved-Mary Ann, seconded Emilie

1. Wardens report –

**Incumbency** meeting with Bishop Geneve has taken place and agreed to extend Steve’s tenure for a further 5 years. The bishop will now put this to the Archbishop, who will, God-willing, begin a clearance process and then offer Steve an extension of incumbency for 5 years beginning 6 December 2021.

**Property** inspection of the vicarage is due. This is a responsibility of the wardens annually. Steve noted it would be wise to assess upgrades and renovations needed given that a new vicar may be appointed after 5 years and works may be mandated by the diocese. Wardens to plan an inspection at a date and time suitable to Steve and Penne. John noted he is obtaining a quote on replacement of some sash windows as ongoing maintenance.

1. Action group updates- RAP group- Andrew Allen asked that a tree planting be done when the Common Ground launch takes place-tree to be identified. Agreed to by all.

Agreed that an acknowledgment of country be be added to our street signage. Katja will assist in this. Motion passed. Moved Margery Anne , seconded Katja

1. OH&S no matters to discuss
2. Other matters

Emma’s contribution to the work of St Michaels was noted and appreciated by all- Steve will pass this on and a large gift card will be circulated when safe to do so for messages to be added. A gift was given to Emma on her final day after a collective 7 years of service.

Meeting closed 8:50pm