

# St Michaels Anglican Church North Carlton

## Monthly Parish Council Planning Meeting



Date:	Tuesday Nov 9 2021 @ 7:30pm <b>via Zoom</b> (see link below). <a href="https://us02web.zoom.us/j/83950231916?pwd=OTFqQVNweW9wcEFxbFd5R2JTN3gvUT09">https://us02web.zoom.us/j/83950231916?pwd=OTFqQVNweW9wcEFxbFd5R2JTN3gvUT09</a>		
Attendees:	Steve Webster, Anne West (chair), John Sewell, Peter Summers, Emilie Franklin, Barb Ward, Katja Wagner, Jack Verdins (minutes)		
Apologies:	Mary Ann Lyttle		
Purpose:	Parish Council meets with Vicar to govern matters of evangelism, discipleship, pastoral care in the parish		
Chairperson:	Anne West	Minutes:	Jack Verdins

Item	Topic	Who	Type	Minutes /Resolutions	Actions	Due Date
1 (7:30)	<ul style="list-style-type: none"> <li>Acknowledgement of Country</li> <li>Welcome &amp; prayers</li> </ul>	Chair Steve		Steve led a reflection on how much God loves us – 1 John 4:9 – and led in prayer		
2 (7:35)	<ul style="list-style-type: none"> <li>Matters arising from previous minutes - Nil (Outstanding actions listed below)</li> <li>Approve minutes of previous (July)meeting, (Chair to sign &amp; date)</li> </ul>	Chair  Chair	Info  Dec.	Nil  Moved=John Sewell, S=Emily Fraklin		
3 (7:35) (10 mins)	<ul style="list-style-type: none"> <li>Christmas Planning (Services &amp; Events, rosters)</li> </ul>	Steve	Disc.	Discussed what Christmas events/services might be possible given the reduction in staff and volunteers available <ul style="list-style-type: none"> <li>19/12 7:30pm Carols and Readings</li> <li>25/12 (a Saturday) 9am Kids Service, 10am Carols &amp; Communion with live music</li> <li>No Christmas Eve</li> <li>Sunday 26/12 10am only?</li> </ul>	Steve to send requests for ministry involvement over Christmas to and gauge interest and willingness to help.	Thurs
4	AGM planning - AGM to be held via Zoom 23 Nov 7.30pm	Steve	Dis	- Meeting is in 2 week's time		

Item	Topic	Who	Type	Minutes /Resolutions	Actions	Due Date
(7:45) (10 mins)	- Nominations form attached with agenda			- Seeking nominations from current PC members and others - Anne, Barb, John, Jack willing to continue -Emilie and Katja retiring - Treasurer and Wardens to be on site during the Zoom AGM	Nomination forms to be highlighted in notices at church services coming	
5 (7:55) (10 mins)	Vicar's Report	Steve	Info	-Key events coming up: <ul style="list-style-type: none"> <li>• Reconciliation Action Group preparing service on 5 Dec.</li> <li>• Mick Pope preaching on Climate Action 28 Nov.</li> <li>• Lots of activities firing up again in the hall, etc.</li> <li>• Having no office assistant on staff is proving a challenge to management of the church's operations and is not sustainable</li> </ul>		
6 (8:05) (10 mins)	Finance Report <ul style="list-style-type: none"> <li>• Finance update / budget review <ul style="list-style-type: none"> <li>• Current Status</li> <li>• Reconciliation re Jobkeeper payments</li> <li>• Financial documents for EOFY</li> </ul> </li> </ul> (Detailed reports: Feb, May, Aug, Oct)	Peter	Info Disc. Dec.	Financial reports to the EOFY were presented by Peter, to be presented to the auditor for review  EOFY Financial Reports received: Moved – Anne W Seconded – John S Carried	EOFY finance report to be presented to auditor and reported to congregation & diocese	Feb 2022

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7 (8:15) (10 mins)	Wardens Report	John	Info	- Major activity has been the painting of some features of the church building  - Vicar's residence needs urgent attention to some maintenance issues, and an assessment of its condition (ie annual report on property)  - lawn maintenance and weeding by John S and others much appreciated		
8 (8:25) (5mins)	Action Group Updates <ul style="list-style-type: none"> <li>Reconciliation Action Group</li> <li>Climate Action Group</li> </ul>	Mary Ann Steve	Info Info	Both groups will have featured services coming up.	Steve to follow groups up for Annual Report submissions	Nov
8	OH&S	All	Disc.	Air vent of kitchen in Williams Hall fixed by David Wagner		
9	Other matters	All				
8:45	Meeting Close	All		8:50pm		

#### Outstanding Actions from Previous Parish Council Meetings

Item	Action	Owner	Status
Nil			