

St Michaels Anglican Church North Carlton

Minutes of the Monthly Parish Council Planning Meeting



Date:	Tuesday June 14 2022 @ 7:30pm via Zoom (see link below). Meeting will conclude by 8:45pm https://us02web.zoom.us/j/83950231916?pwd=OTFqQVNweW9wcEFxbFd5R2JTN3gvUT09		
Attendees:	Anne West, John Sewell, Peter Summers, Barb Ward, Jack Verdins, Mary Ann Lyttle,		
Apologies:	Steve Webster (ill),		
Purpose:	Parish Council meets with Vicar to govern matters of evangelism, discipleship, pastoral care in the parish		
Chairperson:	Anne West	Minutes:	Jack Verdins

Item	Topic	Who	Type	Minutes /Resolutions	Actions	Due Date
1 (7:30)	<ul style="list-style-type: none"> Acknowledgement of Country Welcome & prayers 	Chair Steve				
2 (7:35)	<ul style="list-style-type: none"> Matters arising from previous minutes (<i>Outstanding actions listed below</i>) Approve minutes of previous meeting, (<i>Chair to sign & date</i>) 	Chair Chair	Info Dec	Moved: John Sewell Seconded: Peter Summers		
3 (7:35) (15 mins)	Treasurer for next (Church) financial year <ul style="list-style-type: none"> Aim to better define current role 	Chair /Steve	Dis	<ul style="list-style-type: none"> Peter walked through the role. Discussion about approval of payments and recent issue with bank and out of date signatories on file. The bank needs to be advised of changes annually Think about possible new treasurer for next year Greg Bond? Shelley Knight? 	John Sewell: Add to process All: think and pray	
4 (7:50) (10 mins)	Budget process <ul style="list-style-type: none"> Finance Meeting in July – Who would like to be involved? 	Chair /Steve	Dis	<ul style="list-style-type: none"> Jack volunteered to be part of the meeting Also new potential treasurer 	Jack Verdins: to attend	
5 (8:00) (10 mins)	Finance Report <ul style="list-style-type: none"> <i>Current Status</i> 	Peter	Info	<ul style="list-style-type: none"> Some items may not have been paid due to bank account issue per above Offertory down slightly Live Streaming variance due to delayed payment 		
6 (8:10) (15 mins)	Vicar's Report <ul style="list-style-type: none"> <i>Normally Tabled</i> 	Steve	Info	<ul style="list-style-type: none"> Carry over 		

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7 (8:25) (10 mins)	Wardens Report <ul style="list-style-type: none"> Vicarage Update 	John /Anne	Info	<p>Vicarage windows: cost involves replacement of all glass. Suggested 6mm glass (over current 4mm) by David Wagner is the difference from \$10K up to \$14K</p> <ul style="list-style-type: none"> - Need contractor to confirm all costs and realistic day by day schedule of works. Expect all up to be \$15K. - John has a letter drafted to council once ready <p>Motion to proceed with amended works:</p> <p>Moved: John Sewell Seconded: Mary Ann</p> <p>Vicarage Other: John, Anne and Steve have done a review of the premises and other works required to bring it up to standard.</p> <ul style="list-style-type: none"> - Carpets look like the major item. - Miscellaneous cracks <p>All works are to be costed next.</p> <p>Longer term there may be need for work on downstairs windows and some external works, but not urgent</p> <p>Office: Rhonda Edmunds making a significant difference</p>	John Sewell:	
7 (8:35) (5 mins)	Safe Church <ul style="list-style-type: none"> Safe Ministries 	All		<ul style="list-style-type: none"> • Barb asked re the position for camera requirement to observe activity with children like Sunday School like we have in Nixon Hall for when children are in Williams Hall of outside. Refer Q to Kim • Also, what is the position re external groups? 	Anne West: Refer to Kim Messiah via Steve	
7 (8:40) (5 mins)	Action Group Updates <ul style="list-style-type: none"> Reconciliation Action Group 	Maryann / Peter	Info	Materials re NAIDOC Week which is first week of July referred to Steve, using Common Grace repository.		
9	OH&S - Lights updated in Williams Halls	All	Info	• LED lights now installed in Williams Hall		
10	Other matters	All		• Looking at returning to live music in church		
8:45	Meeting Close	All		CLOSED AT 8:48		

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Outstanding Actions from Previous Parish Council Meetings

Item	Action	Owner	Status