

St Michaels Anglican Church North Carlton

Monthly Parish Council Planning Meeting Minutes



Date:	Tuesday November 8 2022 @ 7:30pm via Zoom (see link below). Meeting will conclude by 8:45pm https://us02web.zoom.us/j/83950231916?pwd=OTFqQVNweW9wcEFXbFd5R2JTN3gvUT09		
Attendees:	Steve Webster, Anne West, John Sewell, Barb Ward, Peter Summers, Mary Ann Lyttle, Jack Verdins		
Apologies:			
Purpose:	Parish Council meets with Vicar to govern matters of evangelism, discipleship, pastoral care in the parish		
Chairperson:	Anne West	Minutes:	Jack Verdins

Item	Topic	Who	Type	Minutes /Resolutions	Actions	Due Date
1 (7:30)	<ul style="list-style-type: none"> Acknowledgement of Country Welcome & prayers 	Chair Steve		- Rejoice in the presence of God. Walk your walk as a faithful servant and trust your impact on others.		
2 (7:35)	<ul style="list-style-type: none"> Matters arising from previous minutes <i>(Outstanding actions listed below)</i> Approve minutes of previous (Oct) meeting, <i>(Chair to sign & date)</i> 	Chair Chair	Info Dec	- Finance position was included in parish weekly communications - John checked power deal options. AGL selected - Independent Financial Review of finances under preliminary arrangement to finalise books underway and then meeting to be scheduled. - Positive feedback re hearing impaired loops - Seve meeting with Rhonda tomorrow. Will get checking of exit lights diarised annually Acceptance of previous minutes Moved: Peter Summers Seconded: Mary Anne Lyttle		
3 (7:35) <i>(10 mins)</i>	AGM preparation <ul style="list-style-type: none"> Nominee's for Parish Council 	Steve/ Anne	Info	- Shelley cannot do Treasurer role. Possibility re Alex Pearce who Steve will talk to; else James Pearce may do. - Still need more people to commit to Parish Council - Anne will circulate PC nomination forms.		

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4 (7:45) (10 mins)	Finance Report <ul style="list-style-type: none"> Independent review 	Peter/ Steve	Info	<p>Full Year report for AGM – need to highlight change in offertory needed year over year to meet budget. e.g.so exclude capital improvement of \$16,551 for vicarage.</p> <p>The meeting moved a motion to thank Peter Summers for his comprehensive and dedicated work as Treasurer over the past 5 years. Moved: Ann West Seconded: Mary Ann Lyttle</p>	Peter Summers	Doing now
5 (7:55) (10 mins)	Wardens Report <ul style="list-style-type: none"> Evacuation Drill feedback 	Anne/ John	Info	<p>Evacuation drill</p> <ul style="list-style-type: none"> conducted a few weeks ago. Feedback suggestions to: make sure rooms were progressively checked; declaration of the end of the evacuation and return to normal; having all doors unlocked to be able to exit; ACTION: provide more detail for the leaders on the day re responsibility Hire groups are responsible for their own procedure Playgroup has our staff onsite to manage 	Wardens	
6 (8:05) (10 mins)	Vicar's Report	Steve	Info	<ul style="list-style-type: none"> A lot of activity is coming up around the election and then the Christmas season. Parish Directory being produced. For security purposes it is hardcopy only and the single electronic source will be on one computer in the office. Kid's Christmas Fiesta important after missing the last few years. Not in budget but hopefully cover via special donations from regular parishioners. i.e. don't seek sponsors for items such as these from playgroup etc. Election sausage funds raised to go to a worthwhile charity. TEAR fund recommended as our choice. 		
7 (8:15) (10 mins)	Ministry Proposal: Kid's birthday hire package	Steve	Info	<ul style="list-style-type: none"> Minor increase in prices recommended as we are very reasonable compared to others in the area. Keep our prices non-commercial. Include a host to welcome and guide the party when they "bump in". <p>Motion that PC endorses this proposal</p>		

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				Moved: Peter Summers Seconded: Barb Ward Motion carried.		
8 (8:25) (10 mins)	Safe Ministries (Safety for Children)	All	Info	No action		
9 (8:35) (10 mins)	Reconciliation Action Group Update	Maryann /Peter	Info	Met last night. - Tue 22 nd meeting with Church of All Nations re how local churches can support the referendum process. - Meeting on the 26 th with Common Grace people visiting Melbourne. - Boyer lectures by Noel Pearson will be put up to listen to.		
10 (8:40) (5 mins)	Other matters	All	Info	- John Sewell would like to meet with Steve re AGL rates changeover and communication.	John - Steve	Nov 9
8:45	Meeting Close	All				

Outstanding Actions from Previous Parish Council Meetings

Item	Action	Owner	Status
EOFY report	Steve to point to financial position in weekly email and parish notices	SW	Completed
Finance Report	John Sewell to check out power deal options on the market	JS	Completed
	Auditing of Church Finances	PS	In progress
Public Worship	Check with hearing impaired members re how sound/volume levels are working	ALL	Completed
Safety Compliance	Steve Webster to notify Rhonda to diarize annual checking of exit lights	SW	In progress