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| Date: | Tuesday Feb 14 2023 @ 7:30pm **via Zoom** (see link below). Meeting will conclude by 8:45pm | | |
| Attendees: | Steve, Anne , Su-Hsien, Alex, Jack, John,Barb, | | |
| Apologies: | Mary Ann | | |
| Purpose: | Parish Council meets with Vicar to govern matters of evangelism, discipleship, pastoral care in the parish | | |
| Chairperson: | Anne | Minutes: | Jack |



| **Item** | **Topic** | **Who** | **Type** | **Minutes /Resolutions** | **Actions** | **Due Date** |
| --- | --- | --- | --- | --- | --- | --- |
| 1  (7:30) | Acknowledgement of Country  Welcome & prayers | Chair  Steve |  | Reflect on large crowds and Jesus’ followers thus Jesus needing space e.g. on boat in Galilee to address the crowd.  Vs  A crowd being whipped up by the Pharisees thus putting Jesus in danger. Or lack of crowds sometimes being an issue such as attendance. |  |  |
| 2  (7:35)  *(5 mins)* | Matters arising from previous minutes  *(Outstanding actions listed below)*  Approve minutes of previous (Dec) meeting.  *(Chair to sign & date)* | Chair  Chair | Info  Dec | See below at end of this document.  Acceptance of previous minutes  **Moved**: Su-Hsien  **Seconded**: Alex |  |  |
| 3  (7:40)  *(15 mins)* | Vision Action Planning   * Outcome Plan / Responding to AGM items | Su-Hsien | Info | Prepared by Su-Hsien. Big issue is long term direction of church and taking in changes in people’s lives and movements. Has set out action for immediate, medium term and long term actions.  Immediate:  1/ pastoral care … Steve to deliver sermon on the matter after Easter  2/ 5:30 Service low attendance … Action to encourage live attendance and monitor situation through to post Easter  3/ Lent-Easter content … enrich offering with art exhibition outdoors so that accessible to all  Medium Term  Meeting next week to plan actions, some of which may be quite complex. Priorities at the moment are:  1/ a Communication Plan, and  2/ a Mission Co-ordinator  Barb made comments re understanding of the current need for pastoral care, and about the Mission Coordinator role and the changing nature of what mission now may be. | Steve  Steve and others  Su-Hsien and committee  Su-Hsien and committee  Noted for now | Post-Easter  Post-Easter  Underway  Next week |
| 4  (7:55)  *(10 mins)* | Working Bees – who/how   * Can they be a community building opportunity? * Can we involve the mid-week community? | Su-Hsien | Dis | Potential work needed to spruce up the garden. Su-Hsien has done a course recently with Parks Victoria re organising volunteers and working bees which can be applied to St Michaels.  Action by Anne with John to map out what is needed doing | Anne | By next PC |
| 5  (8:05)  *(5 mins)* | Safe Ministries (Safety for Children) | Steve | Info | Nil to report  Alex and Su-Hsien are booked in for the necessary training |  |  |
| 6  (8:10)  *(10 mins)* | Vicar’s Report | Steve | Info | - Explosive growth in play group (+ 14 families). 49 children attended today which is a record outside of Christmas. All arrived via word of mouth (organic growth).  - Volunteer team stretched. Need more qualified and committed volunteers who will attend each week.  Steve would like to address this area in our immediate action plan. e.g. messy church would attract many of these people if put on another week day. Ability to act on this is resource constrained. | Steve | Next 2 months |
| 7  (8:20)  *(5 mins)* | Wardens Report | Anne/ Su-Hsien | Info | Vicarage – no immediate plans but fencing will need to be considered soon.  John offering to handover work he has done (e.g operating manual) to current wardens | Anne to contact John | Within 4 weeks |
| 8  (8:25) *(5mins)* | Finance Report   * Update / budget review / Current Status | Steve/ Wardens | Info | Our bookkeeper Kerryn has simplified the report. This will aid our future treasurer to be able to work to what is in the report and not consume effort in reconciling the report. |  |  |
| 9  (8:30) *(5mins)* | Reconciliation Action Group   * Banner on Voice and Treaty | Maryanne/ Steve | Dec | Collaborating with other local churches re YES for the referendum. They are aiming for common wording across the churches.  The meeting agrees to working on this in principle while we await the wording and determine timing. | Steve to let the RAP group know | Within 14 days |
| 10  (8:35) *(5mins)* | OH&S | All | Dis |  |  |  |
| 11  (8:40) *(5mins)* | Other matters | All |  |  |  |  |
| 8:45 | Meeting Close | All |  | Closed at 8:42 |  |  |
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**Outstanding Actions from Previous Parish Council Meetings**

| **Item** | **Action** | **Owner** | **Status** |
| --- | --- | --- | --- |
| Previous Minutes | Anne to recirculate Oct minutes to new members | AW | In progress |
| Appointments | Appointment of chairperson to RAP and Climate Action Groups - ongoing discussions | SW | Completed |
| Responding to AGM minutes | Su-Hsien will propose a schedule of discussions re these points, including re-examine the mission’s role for RAP & Climate Action | SHK | In progress |
| Confirm banner wording (re treaty & Voice) proposal from Sharon Y /RAP group for PC to review/approve | SW | In progress |
| Organ restoration project (as raised by Steve M) to be added to the AGM minutes | SW | Completed |
| Safe Ministries | F/u with Shelly K and Kim to ensure people in new roles complete correct safe ministries training | SW | Completed |