
Notice of Annual Meeting

In accordance with the Parish rules for Meetings applying to the Parish by virtue of Division 2 of Part 4 of the Parish Governance Act 2013, Schedule 1, the church wardens give the following notice:

The **Annual Meeting** of the **Parish of North Carlton** will be held
on **November 14, 2023** at **7:30pm** in **St Michael's Church**

Nominations are called for the following:

- Incumbency committee (2 lay members)
- 2 churchwardens
- 6 members of Parish Council

Nominations in the form according to the Act shall be given to *the locum vicar* on or before *6pm* on *November 12, 2023*.

After prayers, the order of business shall include –

- a) The Minutes of the previous annual meeting;
- b) The reception of the parish electoral roll;
- c) The annual report by the vicar;
- d) An annual report on the proceedings of the parish council;
- e) A report by the churchwardens on the fabric, goods and ornaments of the worship centre and the vicarage and other buildings of the parish;
- f) The audited or independently examined accounts and financial statements of the parish and any accompanying papers required by the Act;
- g) The budget approved by the parish council for the year in which the meeting is held;
- h) Reports by other parish groups;
- i) The election of churchwardens and members of the parish council;
- j) The election of an auditor or independent examiner;
- k) The election of lay representatives to the parish incumbency committee;
- l) Any other matters of parochial or general church interest.

By order of the wardens

Signed

A copy of the *Rules-for-Annual-Meetings-and-Checklist-for-Parishes* is available from:
<https://parishportal.melbourneanglican.org.au/library/AnnualParishMeetings/1.Parish-Rules-for-Annual-Meetings-and-Checklist-for-Parishes-in-2023%20v2.pdf>