

**St Michaels Anglican Church North Carlton**  
**Minutes of the Annual General Meeting 2023**  
 Tuesday, November 14 2023 at 7:30pm



Attendees in Person:	Janette A, Ian B, Peter B, Roslyn B, Greg D, Suzy D, Rev Len F, Kathrine H, Kenya K, Su-Hsien K, Audrey L, Bob L, Mary Ann L, Grant M, Alexandra P, Elizabeth R, John S, Margaret S, Cindy S, Dianne S, Peter S, Jack V, Barb W, Anne W, Wendy W		
Online:	Noelene H, Catherine M, Denise and Alan N, Cathy W		
Apologies:	Gillian B, Kim M, Hilary and Bill T, Chris W, Franco and Marilyn D, Melanie R		
Chairperson:	Rev. Len F	Minutes:	Jack V

The meeting commenced at 7:30pm and was opened by Rev. Len F started the meeting with a short reflection on scripture from portions of Philippians Chapter 1, encouraging us in God’s work, and that our knowledge in God would grow, and help us determine what is best for us with God’s help.

After receiving apologies, the agenda below was followed.

a.	Minutes of Previous AGM	The minutes of the previous Annual General Meeting were received as a true and accurate record of the event	Moved: Cindy S Seconded: Peter B
b..	Parish Electoral Roll	The parish electoral roll was received.	Moved: Diane S Seconded: Peter B
c.	Vicar’s Annual Report	Rev. Len F presented attendance numbers and key events for the year as detailed in the annual report. <ul style="list-style-type: none"> <li>- Three confirmations, two baptisms,</li> <li>- 20-55 people at the 10am service and 3-15 people at the 5:30pm service.</li> <li>- 8-9 livestream views on average per week but up to 40 on YouTube,</li> <li>- Key services for Epiphany (BBQ picnic), Aboriginal Sunday, Ash Wednesday, NAIDOC week, and Farewell to the Vicar.</li> </ul>	
d.	Parish Council Annual Report	Full detail is in the Annual Report.	

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		<p>Anne W highlighted the following to the meeting:</p> <ul style="list-style-type: none"> <li>- A key focus was on the development of a Midweek Ministry. This was placed on hold with the change of ministers but will be high on the agenda going forward.</li> <li>- The Easter Art installation on the front lawn was enjoyed by many and provoked many meaningful interactions.</li> <li>- Commitment to reconciliation and the “listening to the heart” group.</li> <li>- Support for Kim M and the campaign she is managing in relation to preventing violence against women.</li> </ul> <p>Q&amp;A:</p> <ul style="list-style-type: none"> <li>- Q: Dianne S asked what considerations had been made regarding the change in Land Tax rules by the state government.</li> <li>- A: This is a matter ultimately for the Wardens. We are aware of the changes and their full implication is under investigation and will be known post AGM. Because we hire William’s Hall there will be a % of the church property that will be liable to Land Tax and will be determined by fair calculation once the detail is known.</li> </ul>	<p>Action Wardens</p>
<p>e.</p>	<p>Warden’s Report</p>	<p>Full details are in the Annual Report. The following were highlighted to the meeting:</p> <ul style="list-style-type: none"> <li>- Renovation of the vicarage sash windows and other works.</li> <li>- Upgrade of the Live-streaming and Audio-Visual infrastructure</li> <li>- Support Rhonda E in the office</li> <li>- Support management of overall finances.</li> <li>- A big thankyou to Kim M for managing the Child Safe process and keeping it up to date.</li> </ul> <p>Len F expressed appreciation to our wardens. The role can be onerous and quite demanding. We should look to a possible 3<sup>rd</sup> warden.</p>	

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f.	Finance	<p>Last year we forecast income would not meet expenses, but the loss could be covered by our cash reserves. The gap turned out to be less than anticipated with income being 6% above budget and expenditure being 10% under budget, resulting in a net loss of \$9K.</p> <p>We hold \$114K in cash reserves and have a liability of 20K (payments to Steve from his benefits account, payments to staff, upcoming month expenditure).</p> <p>We have been notified that our finances have been audited and completed today.</p> <p>Q&amp;A:</p> <ul style="list-style-type: none"> <li>- Q. Barb W asked for a breakdown of and more detail on the cash reserves.</li> <li>- A: We will get back with details such as the piano fund, ADF fund, interest, trading accounts, and so on.</li> </ul>	Action Wardens in lieu of no Treasurer
g.	Budget	<p>Next year's budget was prepared with Steve with the following assumptions:</p> <ul style="list-style-type: none"> <li>- Income is the same as 2023.</li> <li>- No full-time vicar until Easter thus so expense lower than normal.</li> <li>- No increase in hall hire income.</li> <li>- An allowance for Kim's ongoing work at 3 days per week, and additional hours for Rhonda E in the office.</li> </ul> <p>The budget will be reviewed with the incoming Parish Council.</p> <p>Q&amp;A:</p> <ul style="list-style-type: none"> <li>- Q. John S asked about renovation allocations.</li> <li>- A. We have allowed 40K remedial for works to the vicarage.</li> <li>- Q. Janette A asked about our commitment to the Common Grace partnership. This is urgent as it is now finished and lapsed.</li> <li>- A: This has not been formally put yet but will be determined at next Parish Council as a matter of urgency.</li> </ul>	Action Wardens and Parish Council

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		The Finance report and Budget for 2023-2024, was received by the meeting.	Moved: Su-Hsien K Seconded: Anne W
h.	Other reports	<p>Reports were received as tabled in the annual report, and the work of relevant parties was acknowledged with applause by the meeting:</p> <ul style="list-style-type: none"> <li>- Playgroup.</li> <li>- Reconciliation Action group.</li> <li>- Listening to the Heart group, with special thank you to Denise Nichols and Nicola Reynolds.</li> <li>- Walking group.</li> <li>- Contemplation and Bible Garden report.</li> <li>- National Trust pipe organ.</li> <li>- Kids Church.</li> </ul>	
i.	Elections of Wardens and Parish Council	<p>The following people were declared duly elected to the following offices:</p> <p>Parish Council</p> <ul style="list-style-type: none"> <li>- Suzy D (Vicar's appointment)</li> <li>- Anne W (churchwarden)</li> <li>- Su-Hsien K (churchwarden)</li> <li>- Peter B</li> <li>- Barbara W</li> <li>- Kathrine H</li> <li>- Alexandra P</li> <li>- Peter S</li> <li>- William T</li> </ul>	
j.	Election of an Auditor	Shario is happy to be nominated again. As such, the meeting agreed to engage the services of Mr. Shario Baghaei of Total Wise to do an independent financial review of our financial records for the year.	Moved: Anne W Seconded: Cindy S

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k.	Election of the Incumbency Committee	<p>The Incumbency Committee or Dianne S, Chris W and Su-Hsien K (as the Warden representative) are already in action working on the appointment of the new vicar. As such it is appropriate to keep the existing members in place.</p> <p>Dianne S reported that confidentiality documents have been signed regarding materials to be handled including names and details of applicants. A parish profile has also been prepared and can be viewed if desired via request to Su-Hsien K, but it is preferred that candidates go via the bishop to get it.</p> <p>We continue to pray for all involved</p>	
l.	Break for Prayers and Close	<p>The meeting broke out for about 5 minutes for people to pray in groups of 3 or 4.</p> <p>Rev. Len F then did a reflection on portions of Philippians Ch.2 urging us to look out for the interests of others in humility and in the eyes of Christ Jesus. In the name of Jesus may every knee bend and every tongue confess that Jesus Christ is Lord. Justice has faith in Christ's presence, so work out your salvation knowing that it is God who is at work in you.</p> <p>The meeting closed at 8:11pm.</p>	